

# SUNSHINE CHRISTIAN SCHOOL

A SCHOOL OF THE LUTHERAN CHURCH OF AUSTRALIA



Loving God, Loving Others, Loving Learning

## Enrolment Application

**Address**

81-83 Westmoreland Road  
Sunshine North  
Victoria 3020

**Phone**

(03) 9312 1253

**Web**

[www.scs.vic.edu.au](http://www.scs.vic.edu.au)

**Email**

[admin@scs.vic.edu.au](mailto:admin@scs.vic.edu.au)



*As a Christian school, Sunshine Christian School bears witness to God in all aspects of school life. To apply for the enrolment of your child in our school, please complete, sign this form, and forward it with an administration fee of \$50, which is non-refundable. The school will contact you the year prior to intended commencement to arrange a suitable interview time with the Principal. Please note that the completion, signing and lodgement of this enrolment form is a pre-requisite for consideration of the enrolment of your child at Sunshine Christian School, however it does not guarantee enrolment. The enrolment is formalised after the Enrolment Agreement is signed, following an offer for enrolment being made by the School.*

**STUDENT DETAILS**

Surname:	Entry year (YYYY):	Entry level/grade:	
Given name/s:		Preferred name:	
Date of birth:	Religious affiliation:		
<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Unspecified/Indeterminate/X	
Address where student lives:			
Current school family: <input type="checkbox"/> Yes <input type="checkbox"/> No			

**SIBLINGS - List all children in your family attending school or preschool (oldest to youngest)**

Name	School/preschool	Year/grade	Date of birth

**PREVIOUS SCHOOL/PRESCHOOL**

Name and address of previous school/preschool:

I/We give permission for the school to contact the previous school or preschool and to gather relevant reports and information to support educational planning:  Yes  No

**NATIONALITY AND CITIZENSHIP**

Government Requirement	Nationality:	Ethnicity:
In which country was the student born? <input type="checkbox"/> Australia <input type="checkbox"/> Other (please specify):		
Date of arrival in Australia:		
Did your family arrive in Australia as Refugees? <input type="checkbox"/> Yes <input type="checkbox"/> No		
What is the residential status of the student? <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary		
Evidence of Australian Residency:		
<input type="checkbox"/> Australian Citizen	<input type="checkbox"/> Permanent Resident	<input type="checkbox"/> Eligible for Australian Passport
<input type="checkbox"/> Overseas Student	<input type="checkbox"/> Temporary Resident	
<input type="checkbox"/> Visitor	<input type="checkbox"/> Other (please specify)	
Visa sub class:	Visa expiry date:	
Plans for Visa status changes:		
Does the student speak a language other than English at home?		
English only: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Other: (please specify all languages)		
Is the student of Aboriginal or Torres Strait Islander origin?		
(For persons of both Aboriginal and Torres Strait Islander origin, tick 'Yes' for both)		
<input type="checkbox"/> No	<input type="checkbox"/> Yes, Aboriginal	<input type="checkbox"/> Yes, Torres Strait Islander

CONTACT 1 (PARENT 1/GUARDIAN 1/CARER 1)			
Title: (Dr/Mr/Mrs/Ms)		Surname:	
Given name:			
Street Address:			
Suburb:		State:	Postcode:
Telephone:	Mobile:	Work:	
Email:			
Relationship to student:			
Government Requirement			
Occupation:			
What is the occupation group? (select from list of occupation groups in the Parental Occupation Index)			
A	<input type="checkbox"/>		
B	<input type="checkbox"/>		
C	<input type="checkbox"/>		
D	<input type="checkbox"/>		
N	<input type="checkbox"/>	Not in paid work for last 12 months	
H	<input type="checkbox"/>	Not in paid work for last 12 months because I have been caring for my children fulltime	
Religious affiliation:		Nationality:	
		Ethnicity (if not born in Australia):	
Country of birth: <input type="checkbox"/> Australia <input type="checkbox"/> Other (please specify):			
Language mainly spoken at home:			
Is a translator required? <input type="checkbox"/> Yes <input type="checkbox"/> No			
What is the highest year of primary or secondary school Contact 1 has completed? (Persons who have never attended secondary school, tick Year 9 or below)			
<input type="checkbox"/> Year 9 or below <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 12 or equivalent			
What is the level of the highest qualification Contact 1 has completed?			
<input type="checkbox"/> No post school qualification <input type="checkbox"/> Certificate I to IV (including trade certificate) <input type="checkbox"/> Advanced diploma/ Diploma <input type="checkbox"/> Bachelor degree or above			
HOW DID YOU HEAR ABOUT US?			
<input type="checkbox"/> Myschool Wesbite <input type="checkbox"/> Sunshine Christian School Website <input type="checkbox"/> Word of Mouth <input type="checkbox"/> Google Search <input type="checkbox"/> Other (please specify)			

CONTACT 2 (PARENT 2/GUARDIAN 2/CARER 2)			
<b>Title:</b> (Dr/Mr/Mrs/Ms)		<b>Surname:</b>	
<b>Given name:</b>			
<b>Street Address:</b>			
<b>Suburb:</b>		<b>State:</b>	<b>Postcode:</b>
<b>Telephone:</b>	<b>Mobile:</b>	<b>Work:</b>	
<b>Email:</b>			
<b>Relationship to student:</b>			
Government Requirement			
<b>Occupation:</b>			
<b>What is the occupation group?</b> <i>(select from list of occupation groups in the Parental Occupation Index)</i>			
<input type="checkbox"/> A			
<input type="checkbox"/> B			
<input type="checkbox"/> C			
<input type="checkbox"/> D			
<input type="checkbox"/> N	Not in paid work for last 12 months		
<input type="checkbox"/> H	Not in paid work for last 12 months because I have been caring for my children fulltime		
<b>Religious affiliation:</b>		<b>Nationality:</b>	
		<b>Ethnicity</b> <i>(if not born in Australia):</i>	
<b>Country of birth:</b>			
<input type="checkbox"/> Australia	<input type="checkbox"/> Other	<i>(please specify):</i>	
<b>Language mainly spoken at home:</b>			
<b>Is a translator required?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>What is the highest year of primary or secondary school Contact 1 has completed?</b>			
<i>(Persons who have never attended secondary school, tick Year 9 or below)</i>			
<input type="checkbox"/> Year 9 or below	<input type="checkbox"/> Year 10 or equivalent	<input type="checkbox"/> Year 11 or equivalent	<input type="checkbox"/> Year 12 or equivalent
<b>What is the level of the highest qualification Contact 1 has completed?</b>			
<input type="checkbox"/> No post school qualification	<input type="checkbox"/> Certificate I to IV <i>(including trade certificate)</i>	<input type="checkbox"/> Advanced diploma/ Diploma	<input type="checkbox"/> Bachelor degree or above
HOW DID YOU HEAR ABOUT US?			
<input type="checkbox"/> Myschool Wesbite			
<input type="checkbox"/> Sunshine Christian School Website			
<input type="checkbox"/> Word of Mouth			
<input type="checkbox"/> Google Search			
<input type="checkbox"/> Other <i>(please specify)</i>			

**EMERGENCY CONTACTS – Not Parent/Guardian/Carer. Eg. Grandparent, Sibling, Family or Friend**

<b>1. Name:</b>	<b>2. Name:</b>
<b>Relationship to student:</b>	<b>Relationship to student:</b>
<b>Home telephone:</b>	<b>Home telephone:</b>
<b>Mobile:</b>	<b>Mobile:</b>
<b>Is a Translator required?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Is a Translator required?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

**MEDICAL INFORMATION**

<b>Doctor's name:</b>		
<b>Doctor's address:</b>		
<b>Telephone:</b>		
<b>Medicare number:</b>	<b>Ref number:</b>	<b>Expiry:</b>
<b>Private Health Insurance:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Fund:</b>	<b>Number:</b>
<b>Ambulance cover:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Card Number:</b>	
<b>Medical condition:</b> <i>Please specify any relevant medical conditions for the student, e.g. asthma, diabetes, anaphylaxis, and/or any medications prescribed for the student. A Medical Management Plan signed by a relevant medical practitioner (doctor/nurse) will be required for each of the medical conditions listed.</i>		
<b>Has the student been diagnosed as being at risk of anaphylaxis?</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If yes, does the student have an EpiPen or Anapen?</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No

**DOCUMENTS FOR ENROLMENT SUBMISSION**

<b>Immunisation History Statement</b> <i>All vaccines are recorded on the Australian Immunisation Register (AIR). You are required to obtain an immunisation history statement (visit <a href="#">myGov</a>) and provide it to the school with this enrolment form.</i>	<b>Copy of Immunisation History Statement attached:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If no, please provide an explanation)</i>
<b>Health Care Card</b>	<b>Copy of Health Care Card attached: (if applicable)</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Birth Certificate</b>	<b>Copy of Birth Certificate attached:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If no, please provide an explanation)</i>
<b>Passport</b>	<b>Copy of Passport attached:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If no, please provide an explanation)</i>
<b>Visa Documentation</b>	<b>Copy of Visa Information attached: (if applicable)</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

## CURRICULA ACTIVITES

Our school offers a broad range of curricula activities with which all students become involved from time to time. Many of these activities necessarily challenge the students and, on occasion, any student with special needs may require specific facilities or consideration in the student's own best interests. Likewise, any students with a particular strength or talent may require special attention and nurturing. For these reasons, it is important that the School is made aware of your child's needs so that all appropriate measures can be taken for the welfare and benefit of the student. Information is required to assist the School in achieving success for all enrolled students. We ask that you complete the following details to assist the school in planning for the educational needs of your child.

## ADDITIONAL NEEDS

Is your child eligible or currently receiving National Disability Insurance Scheme (NDIS) support?  Yes  No

Does your child present with:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Autism (ASD)                                | <input type="checkbox"/> Behavioural concerns  | <input type="checkbox"/> Hearing impairment                        |
| <input type="checkbox"/> Intellectual disability/developmental delay | <input type="checkbox"/> Mental health issues  | <input type="checkbox"/> Oral language/communication difficulties  |
| <input type="checkbox"/> ADD/ADHD                                    | <input type="checkbox"/> Acquired brain injury | <input type="checkbox"/> Vision impairment                         |
| <input type="checkbox"/> Giftedness                                  | <input type="checkbox"/> Physical impairment   | <input type="checkbox"/> Other condition ( <i>please specify</i> ) |

Has your child ever seen a:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Paediatrician           | <input type="checkbox"/> Physiotherapist        | <input type="checkbox"/> Audiologist                                |
| <input type="checkbox"/> Psychologist/counsellor | <input type="checkbox"/> Occupational therapist | <input type="checkbox"/> Speech pathologist                         |
| <input type="checkbox"/> Psychiatrist            | <input type="checkbox"/> Continence nurse       | <input type="checkbox"/> Other specialist ( <i>please specify</i> ) |

Have you attached all relevant information and reports?  Yes  No

Is there any other information you wish to provide the school?

## COURT ORDERS OR PARENTING ORDERS (*if applicable*)

Are there any current court orders or parenting orders relating to the student?  Yes  No

*If yes, copies of these court orders/parenting orders (e.g. AVOs, Family Court/Federal Magistrates Court orders or other relevant court orders) must be provided.*

When do interventions conclude?

Is there any other information you wish to provide the school?

**SCHOOL FEE PAYMENT - To whom the account for school fees and levies is sent?**

<b>Surname:</b>		<b>Surname:</b>	
<b>First name:</b>		<b>First name:</b>	
<b>Address:</b>		<b>Address:</b>	
<b>Email:</b>		<b>Email:</b>	
<b>Telephone:</b>		<b>Telephone:</b>	
<b>Relationship to the student:</b>		<b>Relationship to the student:</b>	

**DECLARATION**

We are aware of the Christian ethos, values and aims of Sunshine Christian School and the Lutheran Church of Australia. We will support and partner with the school in pursuit of these aims and agree that our child shall treat these aims with respect. We agree to abide by the rules and regulations of the school and to pay fees on receipt of the fee accounts.

<b>Student Contact 1</b> <i>Parent 1/Guardian 1/ Carer 1</i>	Signature:	Date:
<b>Student Contact 2</b> <i>Parent 2 /Guardian 2/ Carer 2</i>	Signature:	Date:

**OFFICE USE ONLY**

Date received:	Received by:
Student ID:	VSN:
Copy of Immunisation History Statement attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Copy of Health Care Card attached ( <i>if relevant</i> ):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Copy of Birth Certificate attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Copy of Passport attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Visa information attached ( <i>if relevant</i> ):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date entered into Synergetic:	Entered by:

## PARENTAL OCCUPATION INDEX

MANAGERS		
Chief Executives, General Managers and Legislators	Chief Executives and Managing Directors, Corporate General Manager, Defence Force Senior Officer, Local Government Legislator, Member of Parliament	A
Farmers and Farm Managers	Aquaculture Farmers, Crop Farmers, Livestock Farmers, Mixed Crop, Livestock Farmers	A
Specialist Managers	Advertising, Public Relations and Sales Managers, Business Administration Managers, Construction Managers, Education, Health and Welfare Services Managers	A
Hospitality, Retail and Service Managers	Accommodation and Hospitality Managers, Retail Managers	B
PROFESSIONALS - Generally with a bachelors degree or above		
Arts and Media Professionals	Music Professionals, Photographers, Journalists and Other Writers	A
Business, Human Resource and Marketing Professionals	Accountants, Auditors and Company Secretaries, Financial Brokers and Dealers, and Investment Advisers, Human Resource and Training Professionals, Information and Organisation Professionals, Sales, Marketing and Public Relations Professionals	A
Design, Engineering and Science Professionals	Architects, Designers, Planners and Surveyors, Engineering Professionals	A
Education Professionals	Early Childhood Teachers, School Teachers, Tertiary Education Teachers	A
Health Professionals	Health Diagnostic and Promotion Professionals, Health Therapy Professionals, Medical Practitioners, Midwifery and Nursing Professionals	A
ICT Professionals	Business and Systems Analysts, and Programmers, Database and Systems Administrators, and ICT Security Specialists	A
Legal, Social and Welfare Professionals	Barristers, Judicial and Other Legal Professionals, Solicitors, Counsellors, Psychologists, Social Workers, Ministers of Religion	A
TECHNICIANS AND TRADES WORKERS		
Engineering, ICT and Science Technicians	Agricultural, Medical and Science Technicians, Building and Engineering Technicians, ICT and Telecommunications Technicians	B
Automotive and Engineering Trades Workers	Automotive Electricians and Mechanics, Mechanical Engineering Trades Workers, Panel beaters, and Vehicle Body Builders, Trimmers and Painters	C
Construction Trades Workers	Bricklayers, and Carpenters and Joiners, Floor Finishers and Painting Trades Workers	C
Electrotechnology and Telecommunications Trades Workers	Electricians, Electronics and Telecommunications Trades Workers	C
Food Trades Workers	Chefs	B
	Bakers and Pastry cooks, Butchers and Smallgoods Makers, Cooks	C
Skilled Animal and Horticultural Workers	Animal Attendants and Trainers, and Shearers, Horticultural Trades Workers	C
Other Technicians and Trades Workers	Hairdressers, Textile, Clothing and Footwear Trades Workers	C
COMMUNITY AND PERSONAL SERVICE WORKERS		
Health and Welfare Support Workers	Ambulance Officers and Paramedics, Dental Hygienists, Technicians and Therapists, Health Workers, Massage Therapists	B
Carers and Aides	Child Carers, Education Aides, Personal Carers and Assistants	D
Hospitality Workers	Bar Attendants and Baristas, Cafe Workers, Gaming Workers	D
Protective Service Workers	Police	B
	Defence Force Members - Other Ranks, Fire and Emergency Workers	C
Personal Service Workers	Beauty Therapists, Driving Instructors, Travel Attendants	D
Sports	Sports Coaches, Instructors and Officials, Sportspersons	C
	Fitness Instructors, Outdoor Adventure Guides	D
CLERICAL AND ADMINISTRATIVE WORKERS		
Office Managers and Program Administrators	Contract, Program and Project Administrators, Office and Practice Managers	B
Personal Assistants and Secretaries	Personal Assistants, Secretaries, Legal Secretaries	C
General Clerical Workers	General Clerks, Keyboard Operators	D
Inquiry Clerks and Receptionists	Call or Contact Centre Information Clerks, Receptionists	D
Numerical Clerks	Bookkeepers, Accounting, Financial and Insurance Clerks, Bank Workers	D
Clerical and Office Support Workers	Couriers and Postal Deliverers, Filing and Registry Clerks, Survey Interviewers	D
	Conveyancers and Legal Executives	B
Other Clerical and Administrative Workers	Court and Legal Clerks, Insurance Investigators, Loss Adjusters and Risk Surveyors	C
	Purchasing and Supply Logistics Clerks, Debt Collectors, Human Resource Clerks, Inspectors and Regulatory Officers	D
SALES WORKERS & MACHINERY OPERATORS, DRIVERS AND LABOURERS		
Sales Agents	Auctioneers, and Stock and Station Agents, Insurance Agents, Real Estate Sales Agents	C
Sales Representatives, Sales Assistants, Salespersons and Sales Support Workers	Sales Representatives, Sales Assistants, Pharmacy Sales Assistants, Retail Supervisors, Checkout Operator	D
Machinery Operators, Drivers and Labourers	Machine and Stationary Plant Operators, Road and Rail Drivers, Storepersons, Cleaners and Laundry Workers, Factory Process Workers	D